



Application form

Please return your completed application form to:

Tenika Blake, Cotteslowe Community Centre, 31 Wren Road, Oxford OX2 7SX

Tel: 01865 311172 Email: tenikablake.cca@gmail.com

This form can also be downloaded from www.cotteslowecommunity.org.uk

1. Personal Details:

Name:

Known as:

Address:

Telephone number:

(Day)

(Evening)

Mobile Phone number:

E-mail:

Current status: Student/employed/unemployed/retired

If you have a disability, please tell us about any adjustments we may need to make to assist you at interview *(please continue on a separate sheet if necessary)*

Your current employment

Employer:

Job title:

Address:

Duties:

2. Your qualifications:

Please list any qualifications which you hold and which you consider to be relevant to this position. (Please include dates, grades and the educational institution attended).

3. Employment history (including voluntary work): Please tell us about other jobs you have done (including voluntary work) and about the skills you used and/or learned in those jobs.

4. Personal statement:

Please tell us why you applied for this job and why you think you are the best person for it.

Personal Statement continued...

5. Referees:

Please give the names, addresses, telephone numbers and email addresses of two people who are willing to provide a reference. One reference must be from your current / last employer or teacher.

Referee 1.

Email:

Referee 2.

Email:

6. Criminal convictions:

Have you ever been convicted of a criminal offence? Yes No
(Declaration subject to the Rehabilitation of Offenders Act 1974)

7. How did you find out about this job?

8. Declaration:

I confirm that I wish to apply for work as
at Cutteslowe Community Centre. I certify that the above information is accurate, and I give
permission for a DBS check to be carried out on me if necessary and relevant to this
position.

Signed

Date